

# SNARESTONE PARISH COUNCIL

**CORONAVIRUS PANDEMIC – UK IN LOCKDOWN**  
**On-Line Video Meeting**

## Meeting Minutes 12<sup>th</sup> April 2021

**Held at:** On-line

**Date:** Monday 12<sup>th</sup> April at 7.30pm

**Present**                    **Councillors:** A. Archer, J Driffill, B Walsh, E Broadbent  
**Chair:** A Gascoyne  
**Parish Clerk:** A. Callingham  
**County Councillor Dan Harrison**  
**Representative from Canal and Riverside Trust**  
**Parishioners x 2**

- 239/2021      APOLOGIES FOR ABSENCE  
None
- 240/2021      LOCAL POLICING REPORT  
Clerk updated the Council that there has been no reported Crimes or incidents in the last 30 days.  
The Council had no issues to report back to the police
- 241/2021      PUBLIC PARTICIPATION FOR AGENDA ITEMS ONLY  
Clarification was sought regarding the position of Occupation Lane. The Council agreed to leave the sign where it stands and to add no more signs
- 242/2021      DECLARATIONS OF INTEREST  
There were no declarations of interest from Councillors of any agenda items in which they have a personal or prejudicial interest.
- 243/2021      MINUTES  
The Council confirmed that the minutes of the last Parish Council Meeting in February 2021 were accurate.
- 244/2021      MATTERS ARISING FROM THE MINUTES  
There were no matters arising from the minutes that needed to be readdressed or placed as a formal agenda item from the December meeting
- 245/2021      CANAL & RIVERSIDE TRUST REPRESENTATIVE  
Councillors heard from Richard Owen, Canal and Riverside Trust about the adoption partnership. Different groups can take advantage of this scheme and adopt a certain stretch of the canal area. Activities such as litter picking, vegetation maintenance and light maintenance would be supported by the CRT with training support, risk assessments and possible litter picking equipment. This is at no cost to the Parish Council, and there would be an agreement drawn and signed between a main contact at the Parish Council and the CRT.

**RESOLVED:** To be discussed at the next meeting and a decision made.

246/2021

#### QUARRY LANE – HIGHWAY

Councillors heard from County Councillor Dan Harrison to seek to understand LCC's perspective on the condition of the highway on Quarry Lane. Cllr Harrison shared more detail around NWLDC/LCC Planning strategy and encouraged a "local plan" for Snarestone Parish Council that would enable some protection of overdeveloped areas that may come within the allocation of planning space.

He reminded that if enhancements were made to Quarry Lane, such as pavements, street lighting etc then this could possible encourage more development and "in-fill" for the parish.

However, to ask LCC Highway to consider resurfacing Quarry Lane felt a sensible option.

RESOLVED: Clerk to request resurfacing of Quarry Lane.

247/2021

#### MONTHLY PROGRESS REPORT

Councillors heard the progress report of ongoing items: Main points were:

- Village tidy up date set for 23<sup>rd</sup> May at 10:30 at the Pavilion
- The Parish Gazebos to be put back into the Pavilion
- It was decided to leave getting quotes to clean the play equipment following the Rospa playground check recommendation of 2020. The next playground check will be in May 2021, and Councillors agreed to wait to see if this issue is raised again.
- Parish Survey to omit the asset section until the insurance renewal and be printed and published.
- The IM Properties grant panel asked the parish council for a further £5000 towards the £15,000 project. In total this would mean a parish contribution of £10,000 which is the annual precept amount. The Council decided to withdraw from this round and reapply for the next round with a more affordable idea.

RESOLVED: Clerk to advertise Village tidy up date and print parish survey

248/2021

#### ACCOUNTS FOR PAYMENT

Schedule of Payments were agreed for on-line payment.

- Fire extinguisher service on the pavilion
- Clerk Expenses
- LRALC Membership

249/2021

#### CORRESPONDENCE

None.

250/2021

#### PLANNING MATTERS

Councillors to consult on any planning applications. Late application submitted for erection of agricultural buildings on Quarry Lane.

RESOLVED: Council agreed that as this was late, to consider the application and submit a response to the Clerk by the 30<sup>th</sup> April

251/2021

#### CONERY – FENCE AND BENCH REPLACEMENT

Councillors agreed to ask G Cantwell to quote to replace part of the fence at the church end of the Conery and a new wooden gate. Cllr Walsh offered to replace the bench on The Conery and the Council agreed this action.

RESOLVED: Clerk to contact G Cantwell for quote and Cllr Walsh to repair bench

252/2021

#### ALLOTMENT TENANCY AGREEMENT

Councillors agreed the new tenancy agreement with the Allotment Society. Two contracts to be signed by Chairman and Clerk for both the Allotment Society and the Parish Council's files.

RESOLVED: Clerk to coordinate signatures

253/2021

#### PARISH ASSETS

Councillors agreed to request third party use at the next renewal of the Parish Insurance in May, and to ask G Cantwell for a tip visit following the clear out of the garage.

The storage of parish assets is still ongoing, and Councillors will need to understand the options of using the pavilion and/or acquiring a parish container.

RESOLVED: Clerk to coordinate with G Cantwell

254/2021

#### PARISH COMPLAINTS PROCEDURE

Council agreed and approved the comprehensive complaints procedure for the parish website.

RESOLVED: Clerk to put onto parish website

255/2021

#### PARISH PLAN FOR PLANNING CONSULTATIONS

Councillors agreed the proposed approach to planning consultations. This will be used for future planning applications.

256/2021

#### CONERY AND PAVILION

Councillors agreed the necessary tidy up at the back of the pavilion, and possibly slabs the side area by the fire door.

The Council agreed to write to the landowner of The Conery to ask to confirm the current situation with the land and what options there might be for the future.

RESOLVED: Clerk to coordinate with G Cantwell and draft first letter to landowner of The Conery

257/2021 INTERNAL AUDITOR

Councillors agreed the internal auditor for the Annual Audit for the financial year end 2020-2021.

RESOLVED: Clerk to liase with Nick Wilford

258/2021 CLERK RECRUITMENT UPDATE

Council planned interview dates and agreed the panel as Cllr Gascoyne, Archer and Walsh.

RESOLVED: Clerk to send out interview invitations

259/2021 REPORTS FROM COUNCILLORS

None

260/2021 ITEMS FOR NEXT AGENDA

Council to decide on the Canal and Riverside Adoption Partnership  
Budget for Snarestone in Bloom

Next Meeting – AGM : 17<sup>th</sup> May 2021