

SNARESTONE PARISH COUNCIL

CORONAVIRUS PANDEMIC – UK IN LOCKDOWN On-Line Video Meeting

Meeting Minutes 4th May 2020

Held at: On-line

Date: Monday 4th May at 7.30pm

Present **Councillors:** R Dunkley, A. Gascoyne, B. Walsh,
E Broadbent
Chair: A. Archer
Parish Clerk: A. Callingham

115/2020 APOLOGIES FOR ABSENCE

None

116/2020 LOCAL POLICING REPORT

Clerk updated the council on the reported crimes from the last 30 days:

4th April a suspicious vehicle on Main Street and a burglary to a business on Bosworth Road. On the 4th May there was another reported burglary on Bosworth Road.

117/2020 PUBLIC PARTICIPATION

Due to the lockdown, parishioners had been encouraged to raise any concerns via the clerk – none had been received. The council decided to offer the meeting pin number on request for future meetings, to allow easier participation for parishioners.

RESOLVED: Clerk to communicate with the next agenda for the next meeting date.

118/2020 DECLARATIONS OF INTEREST

There were no declarations of interest from Councillors of any agenda items in which they have a personal or prejudicial interest.

119/2020 MINUTES

The council confirmed the minutes of the last Parish Council Meeting in April 2020 were an accurate representation of the meeting.

120/2020 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes that needed to be readdressed or placed as a formal agenda item in the 15th June meeting.

121/2020 MONTHLY PROGRESS REPORT

Councillors to review progress report of ongoing items and advise Clerk on next steps.

The following have been prioritised and are on hold until face to face meetings:

- Footpath to the Conery
- Damage to bridge
- Village Tidy Up Day
- Using the National Lottery Grant for a community event
- Applying for an Environmental grant from LCC
- Fish and Chip Van visits

The following are progressing, albeit slowed due to district and county council currently working on a skeleton staff basis:

- Posts to hold the SID devices
- Investigation into blocked drains on Ashby Road
- Clerk to check of the new fire door for the pavilion can still be fitted during lockdown.
- Council will continue to raise the concerns around inappropriate behaviour on Gopsall Wharf to demonstrate continuity for the case that this should be addressed, and to reduce the risk of it getting worse..

The following have been achieved:

- The streetlight on Main Street has been repaired
- The parish council have worked with the police and NWLDC regarding complaints from a resident about Forest View caravan park's alleged breach of planning application. Police have visited and are satisfied at this point. Review if necessary.

122/2020 ACCOUNTS FOR PAYMENT

Schedule of Payments were agreed for on-line payment.

- NWLDC – Bin emptying
- G.Cantwell – Mowing

Councillors heard the current balance, and outstanding invoices due in.

123/2020 PLANNING MATTERS

None received.

124/2020 CORRESPONDENCE

Councillors heard from the clerk regarding the request of a financial contribution from the parish council toward St. Bartholomew's church for grass mowing for the period 2019.

It was agreed that for as long as parish funds allow, the parish council are happy to make a donation of £300 for 2019, and then each year to the church for maintenance and as a gesture towards parish council meeting use.

RESOLVED: Clerk to update the treasurer of the church with the council's decision and make the on-line payment to St. Bartholomew's church.

125/2020 SNARESTONE IN BLOOM UPDATE

Councillor Walsh and Councillor Dunkley updated the council. The timber for the planters has been purchased and they are ready to be built, and it was agreed that it would life spirits in the parish at this time. They are working with Garden Warehouse to provide plants for the planters and will use the volunteer team – other councillors offered to help if needed too.

126/2020 ALLOTMENT SOCIETY

It was agreed that it would be beneficial to revisit an understanding of future arrangements between the two groups, to gain a clearer understanding of the working agreement.

RESOLVED: Clerk to find the original "Allotment Agreement" as a sensible place to start from.

127/2020 INSURANCE RENEWAL

Councillors agreed to renew the parish insurance on a "buildings and contents" policy for the Conery and other parish assets, with a contents value of £5000.

This means that for the few events that are held on the pavilion, the Action Group will be required to take their own Hirers Liability and Public Liability on a case by case basis as the parish council insurance will not cover third party events where the parish council has had no involvement.

The policy asset list needs to be updated with 1) the removal of the mower and strimmers, and 2) the addition of the replacement audio equipment to be added.

It was agreed that the new audio assets will belong to the parish council, and held centrally with a formal booking system and available to the Tote Group or Action Group free of charge. For any other requests for use, there will be a nominal charge.

RESOLVED:

- Clerk to get final renewal quote and go to tender for three renewal quotes.
- Clerk and Councillor Archer to purchase replacement equipment
- Councillor Broadbent to gain final figure from the Action Group
- Councillor Gascoyne to obtain some "proof of insurance/damages deposit" paperwork for the Action Group events.

128/2020 AUDIT PREPARATION

The Council checked and approved the Annual Governance and Accountability Return (AGAR) and signed it off for financial year 2019/2020.

RESOLVED: Clerk to 1) gain signatures from the Chairman, 2) send exemption certificate to PFK Littlejohn and 3) take the financial year folder to the internal Auditor.

129/2020 REPORTS FROM COUNCILLORS

Covid 19 Volunteer activity was discussed and who was supporting who in the parish. Consequently, the Tote Club activity schedule has been cancelled:

1. Duck Race
2. Summer Trip
3. Bonfire

130/2020 ITEMS FOR NEXT AGENDA

None raised.

Next Meeting Date – 15th June