

# SNARESTONE PARISH COUNCIL

## **CORONAVIRUS PANDEMIC – UK IN LOCKDOWN** **Minutes of an informal meeting to agree priority** **actions due to March 2020** **meeting being cancelled.**

**Held at:** On-line

**Date:** Monday 6<sup>th</sup> April at 7.30pm

**Present**                    **Councillors:** R Dunkley, A. Gascoyne, B. Walsh  
**Chair:** A. Archer  
**Parish Clerk:** A. Callingham

**103/2020**            **APOLOGIES FOR ABSENCE**  
Councillor Broadbent due to NHS work

**104/2020**            **AGREE A WAY FOR WORKING FOR THE FUTURE WHILE LOCKDOWN AND**  
**SOCIAL DISTANCING IS IN PLACE**  
The council agreed to post the following on notice boards, parish website and social media:

### Future parish council meetings

Following all government guidelines in relation to the covid 19 pandemic, all scheduled parish council meetings will now take place by video conference.

This will be for the parish councillors only, and will discuss parish business in the normal way, however if you would like to raise a concern or ask a question, please e-mail the clerk who will raise it on your behalf at the meeting.

You will be able to read about the discussions and decisions in the minutes which will be posted on the parish website as normal.

Thank you for your understanding with this change in way of working – we look forward to getting back to normal face to face meetings and will keep you updated on when this will be.

Next meeting of the council: 4th may 2020

All contact: [clerk@snarestoneparishcouncil.org.uk](mailto:clerk@snarestoneparishcouncil.org.uk)

**105/2020**            **FINANCES**  
Clerk updated that the balance was £6984.81, and the first precept was due in April.

- 106/2020      AUDIT PREP**  
Councillor Archer has the playground checks and will send to the clerk to file for the year end audit.
- 107/2020      PAVILION USE AND INSURANCE COVER**  
It was agreed that rather than having 2 separate insurance policies (one for the parish council and one for the Action Group), that all assets should be owned by the parish council but available for the subgroups of the parish to use i.e. Tote club and Action Group at no extra charge and using a formal booking system. The insurance should be adjusted to include the public liability of events on the pavilion and there is an understanding that any third parties using the area should have their own insurance.
- RESOLVED:** Councillor Gascoyne to liase with Debbie (Action Group) and *provide the clerk* with an exact list of what they want to be insured on the policy, and what type of events they expect to be holding. This information will allow the insurers to draw up a new and more inclusive policy. The price increment will be change to the Action Group.
- This should be done within the next few weeks due to the insurance renewal date and giving the clerk time to tender for more insurance quotes.
- 108/2020      FOREST VIEW CARAVAN PARK**  
There were concerns about a planning breach that there are still people living in these caravans over the past two weeks when the rules clearly state that you should be living in your primary residency.
- The regulations on planning permission clearly state these are not for primary residence and can only be used for 14 days at a time.
- RESOLVED:** Clerk to escalate to NWLDC Enforcement team
- 109/2020      MONTHLY PROGRESS REPORT**  
Clerk update council on progress report. Most is on hold, however:
- There is a date for the SID posts to be installed – 29<sup>th</sup> April
  - Abandoned car has been removed from Main street
  - Broken streetlight on Main Street has been fixed
  - G Cantwell has fixed the roof tiles on the pavilion
- 110/2020      CONTRIBUTION TO COMMUNITY FIRST REPONSE TEAM**  
The Councillors agreed to donate the same as last year – Clerk to investigate
- 111/2020      SNARESTONE IN BLOOM**  
Councillors discussed the procuring plants may be a problem however on-line ordering will be tried. Councillor Dunkley will kindly build the planters first before any plants are ordered.
- 112/2020      COVID-19**

Clerk will continue to update any NWLDC information onto Facebook.  
Councillor Archer and Councillor Gascoyne updated on the volunteering efforts from the Tote Club (Easter Eggs and Bread distribution) and Community Response Team.

**113/2020 PARISH PLANNING**

No objections to the current application that have been sent to the council by NWLDC.

**RESOLVED:** Clerk to update NWLDC

**114/2020 GREEN WASTE**

As NWLDC have put their Green Waste Recycling on hold, it was suggested that the council set up a way of disposing of the green waste within the parish i.e. any green land or the allotment areas

**RESOLVED:** Councillor Walsh to investigate with the Allotment Society