

# SNARESTONE PARISH COUNCIL

Annie Callingham

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Dear Councillor

This is to notify you that the Parish Council Meeting will commence at 7.30 pm via Zoom Video Conferencing on Monday 12<sup>th</sup> April 2021.

Signed



A Callingham,  
Clerk to the Council

Due to the UK Lockdown for Coronavirus, members of the public have been asked to contact the Clerk for the meeting PIN number if they would like to attend the video meeting.

Alternatively, residents can feel free to e-mail any questions or concerns via the clerk, who will raise them on their behalf.

MEETING DATE: Monday 12<sup>th</sup> April 2021

## AGENDA

1. APOLOGIES FOR ABSENCE
2. LOCAL POLICING REPORT  
Clerk to give a report for the past 30 days.  
An opportunity for members of the public/councillors to raise concern with the police.
3. PUBLIC PARTICIPATION FOR AGENDA ITEMS ONLY  
For the public to raise issues or concerns with the Council

*FOR NON-AGENDA ISSUES, FORMALLY CONTACT THE CLERK PRIOR TO ANY MEETING IN THE NORMAL WAY*

4. DECLARATIONS OF INTEREST  
A reminder that members must declare an interest in any items in which they have a personal or prejudicial interest
5. MINUTES  
To confirm the minutes of the last Parish Council Meeting in February 2021
6. MATTERS ARISING FROM THE MINUTES  
Councillors are reminded that they must not make any decisions or resolutions during this agenda item.

7. **CANAL & RIVERSIDE TRUST REPRESENTATIVE**  
Councillors to hear from Richard Owen, Canal and Riverside Trust about the adoption partnership information and its potential impact on the parish.
8. **QUARRY LANE – HIGHWAY**  
Councillors to be heard from County Councillor Dan Harrison to seek to understand LCC's perspective on the condition of the highway on Quarry Lane.
9. **MONTHLY PROGRESS REPORT**  
Councillors to review progress report of ongoing items and advise Clerk on next steps.
10. **ACCOUNTS FOR PAYMENT**  
Schedule of Payments due to be agreed for on-line payment.
  - Fire extinguisher service on the pavilion
  - Clerk Expenses
11. **CORRESPONDENCE**  
Councillors to discuss any correspondence that has been sent in. None at point of agenda being sent out.
12. **PLANNING MATTERS**  
Councillors to consult on any planning applications. None raised prior to the agenda being set out
13. **CONERY – FENCE AND BENCH REPLACEMENT**  
Councillors to discuss and agree next steps to replace part of the fence and bench on The Conery.
14. **ALLOTMENT TENANCY AGREEMENT**  
Councillors to hear from Councillor Walsh about the changes agreed with the Allotment Society for formal approval.
15. **PARISH ASSETS**  
Councillors to hear update from Councillor Driffill about the collation of assets.  
Councillors to agree third party use, tip visit and retention of assets for the pavilion.
16. **PARISH COMPLAINTS PROCEDURE**  
Council to agree and approve a comprehensive complaints procedure for the parish website.
17. **PARISH PLAN FOR PLANNING CONSULTATIONS**  
Councillors to agree the proposed approach to planning consultations.

18. CONERY AND PAVILION

- a) Councillors to discuss on the notion to try and acquire some extra land adjacent to the pavilion to either locate a storage container, or an extension to the pavilion community asset.
- b) Councillors to plan how to address the necessary tidy up at the back of the pavilion, and possibly slab the side area by the fire door.

19. INTERNAL AUDITOR

Councilors to agree an internal auditor for the Annual Audit for the financial year end 2020-2021.

20. CLERK RECRUITMENT UPDATE

Council to hear from the clerk on applications and to plan interview dates.

21. REPORTS FROM COUNCILLORS

None

22. ITEMS FOR NEXT AGENDA

Councillors to raise any items to include for next agenda.

Next Meeting: 17<sup>th</sup> May 2021